

**Commissioners of St. Mary's County Meeting Minutes (Tuesday, October 4, 2016)**  
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**1. JOINT MEETING OF THE COMMISSIONERS OF ST. MARY'S COUNTY AND THE COMMANDING OFFICER, NAS, PAX RIVER - Encroachment Mitigation and Prevention Meeting**

**Present:**

Commissioner President James R. Guy  
Commissioner Michael L. Hewitt  
Commissioner Tom Jarboe  
Commissioner Todd B. Morgan  
Dr. Rebecca Bridgett, County Administrator  
Senator Stephen M. Waugh  
Delegate Matthew Morgan  
Delegate Debra C. Rey  
Melinda Sheranko for Delegate Appointee Clark  
Chris Kaselemis, Director, Dept. of Economic Development

CAPT Scott Starkey, Commanding Officer, Naval Air Station  
CDR Rojas, Air Operations Officer, Naval Air Station  
Melanie Anderson, Encroachment Manager, Atlantic Test Range, Sustainability Office  
Russell Byrd, Community Planning Liaison Office, NAVFAC Washington  
Grant Harter, Biologist, Wildlife Services, United States Department of Agriculture  
Nicholas Langevin, Radar Branch Chief, Air Traffic Control, NAS Patuxent River  
Pete Williams, Board Member, Southern Maryland Navy Alliance  
Timothy Smith, District 5, State Highway Administration, Maryland Department of Transportation

The Commissioners met with the Commanding Officer and representatives of NAS Patuxent River at 9:05 am in the Frank Knox Employment Development Center, NAS, Patuxent River for the semi-annual Encroachment Mitigation and Prevention Meeting.

Topics covered at the meeting included: Readiness Environmental Protection Integration (REPI) Program; St. Mary's County Agriculture Land Preservation; Bird/Animal Aircraft Strike Hazard (BASH) Program and Public Outreach; Unmanned Aircraft Systems; Joint Land Use Study Update; AERO Maryland; and, status of State Highway Administration Programs in St. Mary's County. CAPT Starkey noted the Air Expo is scheduled for October 29 and 30, 2016.

The meeting adjourned at 10:45 am.

## **Members present**

Commissioner President James R. Guy  
Commissioner Michael L. Hewitt  
Commissioner Tom Jarboe  
Commissioner Todd B. Morgan  
Dr. Rebecca Bridgett, County Administrator  
Sharon Ferris, Recorder

**Absent:** Commissioner John E. O'Connor

## **2. WELCOME**

Commissioner President Guy opened the business meeting of the Commissioners of St. Mary's County to order at 11:20 am in the Chesapeake Building meeting room, Governmental Center.

### **Approval of Minutes**

I move to approve the minutes of September 27, 2016 as presented.

Motion by Commissioner Todd B. Morgan, second by Commissioner Tom Jarboe.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan

## **3. PROCLAMATION**

A Proclamation was presented for Domestic Violence Awareness Month.

## **4. MAIN AGENDA ACTION ITEM**

**A. DEPT. OF LAND USE AND GROWTH MANAGEMENT** - Decision on the local amendments to the International Residential Code (IRC), International Building Code (IBC) and International Existing Building Code (IEBC)

**Present:** Bill Hunt, Deputy Director, Dept. Land Use and Growth Management  
George Sparling, County Attorney

An overview of the permitting and inspection process was explained. Mr. Hunt noted that the proposed amendments are mainly to provide clarification by defining "building official" and "code official". There are no substantive (structural or dimensional) amendments proposed to any of the current codes. As proposed, the draft ordinance does not empower any county employee to interpret the building codes or to grant modifications to the code.

(1) I move that the proposed Ordinance to Amend Chapter 203 and Chapter 217 of the Code of St. Mary's County, Maryland, Regarding Building Construction Codes be amended in accordance with the current submitted draft.

Motion by Commissioner Todd B. Morgan, second by Commissioner Tom Jarboe.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan

(2) I move that the Ordinance to Amend Chapter 203 and Chapter 217 of the Code of St. Mary's County, Maryland, Regarding Building Construction Codes be adopted as amended.

Motion by Commissioner Todd B. Morgan, second by Commissioner Tom Jarboe.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan

*Commissioner John E. O'Connor joined the meeting via teleconference.*

## **5. COUNTY ADMINISTRATOR**

**A. DRAFT AGENDA FOR OCTOBER 18, 2016.** THERE WILL BE NO MEETING OF THE CSMC ON OCTOBER 11, 2016

**B. DEPT. OF AGING & HUMAN SERVICES - FY2017 Notification of the Senior Medicare Patrol (SMP) Award.**

I move to approve the Senior Medicaid Patrol (SMP) Notification of Grant Award, project US1761, from the Maryland Department of Aging on behalf of the Department of Aging and Human Services, to provide outreach and education to Medicare beneficiaries in identifying, preventing, and reporting health care fraud, in the amount of \$2,864 and the related budget amendment that includes decreasing Grant funding by \$4,865 and realigning \$488 within the Department's budget to help offset some of the decrease, and authorize the Commissioner President to execute the related documents.

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

## **6. COMMISSIONERS' TIME**

The Commissioners highlighted events attended over the past week and provided general comments.

## **7. EXECUTIVE SESSION**

### **MOTION TO ENTER INTO EXECUTIVE SESSION**

I move to enter into Executive Session for the purpose of discussing Litigation, Real Property & Personnel.

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

#### A. Real Property

Present:

James R. Guy, President  
Michael L. Hewitt, Commissioner  
Tom Jarboe, Commissioner  
Todd M. Morgan, Commissioner  
John E. O'Connor, Commissioner (via teleconference)  
Dr. Rebecca Bridgett, County Administrator  
George Sparling, County Attorney  
Christine Fleming, Recorder

Authority: §9-512(a)(6) of the *Local Government* Article of the Annotated Code of Maryland

Time Held: 12:02 pm - 12:09 pm

Purpose: To discuss the purchase or disposition of real property.

#### B. Litigation

Present:

James R. Guy, President  
Michael L. Hewitt, Commissioner  
Tom Jarboe, Commissioner  
Todd M. Morgan, Commissioner  
John E. O'Connor, Commissioner (via teleconference)  
Dr. Rebecca Bridgett, County Administrator  
George Sparling, County Attorney  
Christine Fleming, Recorder

Authority: §9-512(a)(2) of the *Local Government* Article of the Annotated Code of Maryland

Time Held: 12:09 pm - 12:16 pm

Purpose: To discuss litigation.

C. Personnel

Present:

James R. Guy, President  
Michael L. Hewitt, Commissioner  
Tom Jarboe, Commissioner  
Todd M. Morgan, Commissioner  
John E. O'Connor, Commissioner  
Dr. Rebecca Bridgett, County Administrator  
Catherine Pratson, Director, Human Resources  
Christine Fleming, Recorder

Authority: §9-512(a)(1) of the *Local Government* Article of the Annotated Code of Maryland

Time Held: 12:16 pm - 12:52 pm

Purpose: To discuss personnel issues (Boards, Committees, & Commissions).

**8. ADJOURN**

The meeting adjourned at approximately 12:52 pm.

Minutes Approved by the Commissioners of St. Mary's County on 10/18/16

SLF  
Sharon Ferris, Senior Administrative Coordinator